

BUILDING PERMIT APPLICATION

Applicant's Name _____

Address: _____

Phone #: Home () _____ Work () _____

Owner's Name _____

Address: _____

Phone #: Home () _____ Work () _____

Job Site Location _____

Subdivision Name _____ **Lot #** _____

Lot Size _____

Office Use Only

Impervious Percentage Used _____

Type of Improvement (Check one or all that apply)

New Building ☐ Addition ☐ Alteration ☐

Wrecking ☐ Renovation ☐ Other ☐

If other is checked above, then describe the type if improvement:

Proposed Use (Residential)

One Family ☐ Two Family ☐ Other ☐

Garage ☐ Hotel/Motel ☐

If other is checked above, then describe the type if improvement:

Proposed Use (Non-Residential)

Amusement ☐ Church ☐ Industrial ☐ Parking ☐

Utility ☐ Hospital ☐ Office ☐ Store ☐

Other ☐ If other, then describe the type of improvement: _____

Describe in detail the proposed use of the building, (such as food processing, machine shop, parking garage, laundry building, etc...) If the use of the existing building is being changed from the current use, describe the new use. All applications must be accompanied by 2 sets of complete construction documents. All commercial projects require an engineered design, signed, and sealed by the design professional.

Cost of Improvement

Building _____

Electrical _____

Plumbing _____

Heating/Air _____

Other _____

TOTAL COST \$ _____

Type of Sewage DisposalCommunity System ☐Private (on-lot) System ☐
(include CCHD permit)**Principal Type of Construction**Masonry (Wall Bearing) ☐Wood Frame ☐Steel Structure ☐Reinforced Concrete ☐**Type of Water Supply**Community System ☐Private (Well) ☐
(include CCHD permit)**Dimensions (Residential)**

Sq. Ft. of Basement _____

Sq. Ft. of 1st Floor _____Sq. Ft. of 2nd Floor _____

Sq. Ft. of Garage _____

Size of Building

Number of Stories _____

Width _____

Length _____

Height _____

Principal Type of HeatingGas ☐ Oil ☐ Electric ☐ Other (Describe) _____**Central Air Conditioning** Yes ☐ No ☐**Facilities**

Number of Bedrooms _____

Number of Bathrooms _____

Number of Off-Street Parking Spaces

Enclosed _____ Outdoor _____

Contractor's Information

Name _____

Phone # _____

Address _____

Contact Person _____

Architect/Engineer

Name _____

Phone # _____

Address _____

Contact Person _____

Complete this page for all wood frame construction

I. Footings

A. Size

1. Width _____
2. Height _____
3. Depth _____

B. Size of Support Column Footer

1. Size _____
2. Height _____

- C. Is there an elevation change that will require a step in the footer? Yes ☐ No ☐
(All steps require bulkheads)

II. Foundation

- A. Poured Concrete.....Wall Thickness _____ Height _____
B. Concrete Block.....Wall Thickness _____ Height _____ (From basement floor to outside grade)

- C. Other (specify) _____

III. Sill Plate

- A. Size.....2x6 ☐ 2x8 ☐ Other _____
- B. Type.....Pressure Treated ☐ Naturally Durable Wood ☐
- C. Anchors.....10" for poured walls ☐ 18" for block walls ☐ Spacing _____
(6' max, 1' from corner)
- D. What is the distance from the bottom of the sill plate to the finished grade? _____
(8" min)

IV. GIRDER

- A. Steel.....Size _____ Spacing of support columns _____
- B. Wood.....Size _____ Spacing of support columns _____
- C. Other (explain) _____

V. FLOOR JOISTS

- | A. First Floor | B. Second Floor |
|--------------------|--------------------|
| 1. Size _____ | 1. Size _____ |
| 2. Spacing _____ | 2. Spacing _____ |
| 3. Max. Span _____ | 3. Max. Span _____ |

VI. Type of Roof

- Engineered Truss ☐ (Provide specs)
- Framed ☐

VII. Insulation Thickness

- A. Walls _____ (R-18 min.)
- B. Ceiling _____ (R-38 min.)
- C. Floor _____ (R-18 min.)

VIII. Ceiling Height

- A. Basement _____
- B. First Floor _____
- C. Second Floor _____

IX. Chimney

- A. Type.....Steel ☐ Masonry ☐
- B. Type of Appliance....Gas ☐ Oil ☐
Solid Fuel (wood, coal, etc.) ☐

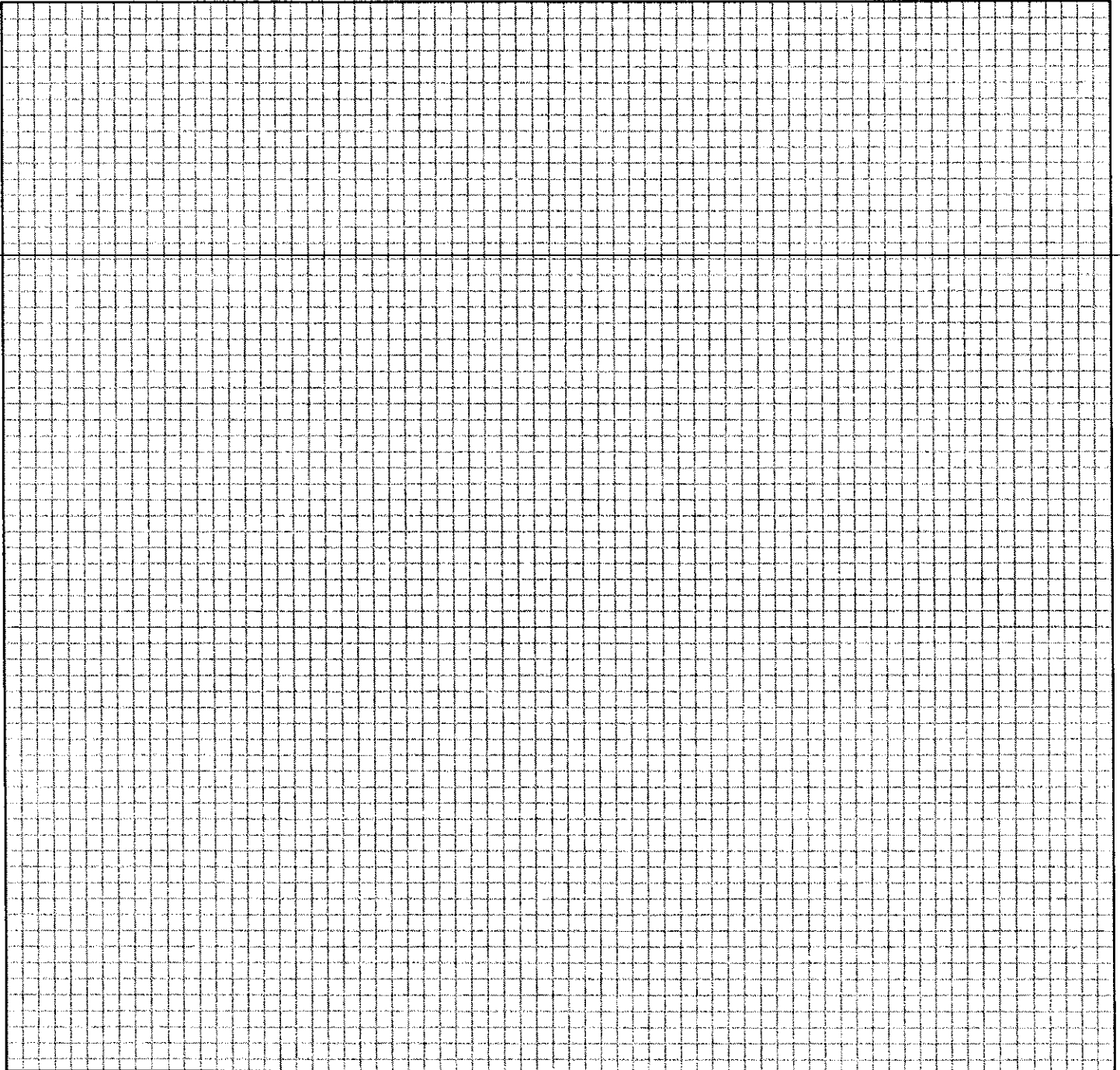
X. Exterior Wall Studs

- A. Size _____ B. Spacing _____ C. Bracing.....Diagonal ☐ Plywood ☐

Location of Improvements

Submit a plot plan of the boundary of the property, to scale, showing the following improvements:

- 1) Location of all existing and proposed structures and buildings
- 2) Septic systems (tanks and drain fields)
- 3) All public and private roads that border the property
- 4) All streams, ponds, etc.
- 5) Driveways and parking, loading areas, etc.

A large rectangular area filled with a fine grid of small squares, intended for drawing a plot plan of a property boundary and improvements.

I hereby certify that the proposed work is authorized by the owner of record and that I am or have been authorized to by the owner to make this application as his or her authorized agent and that we agree to conform to all applicable laws of jurisdiction. I also certify that I have read the supplemental forms outlining inspection requirements and procedures and agree to comply.

Signature _____ Date _____

WORKERS' COMPENSATION INSURANCE INFORMATION

A. Is the applicant a contractor within the Pennsylvania Workers' Compensation Law?

_____ Yes _____ No

If the answer is 'yes', complete Sections B, C, and D below, as appropriate.

B. Insurance information

Name of Applicant _____

Federal or State Employer Identification No. _____

Applicant is a qualified self-insurer for workers' compensation.

_____ Check if Certificate is attached

Name of Workers' Compensation Insurer _____

Workers' Compensation Insurance Policy No. _____

_____ Check if Certificate is attached

Policy Expiration Date _____

C. Is the applicant using any subcontractors on this project?

_____ Yes _____ No

If the answer is 'yes', the applicant hereby certifies that any and all subcontractors have presented proof to the applicant of insurance under the Pennsylvania Workers' Compensation Act.

D. Exemption

Complete Section D if the applicant is a contractor claiming exemption from providing workers' compensation insurance.

The undersigned swears or affirms that he/she is not required to provide workers' compensation insurance under the provisions of the Pennsylvania Workers' Compensation Law for one of the following reasons, as indicated:

_____ Contractor with no employees. Contractor is prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to the Township.

_____ Religious Exemption under the Workers' Compensation Law.

Subscribed and sworn to before me this _____ day of _____, 20__

Signature required for all applicants

Signature of Notary Public

Signature of applicant _____
Address _____

My Commission expires: _____

County of _____
Municipality of _____

East Coventry Township

RESIDENTIAL BUILDING PERMIT APPLICATION CHECKLIST

Overview:

A building permit is required for all new residential construction and additions to existing dwellings. (Exception: detached utility buildings that are under 1000 square feet and an accessory to a residential dwelling require only a zoning permit)

Permit Application Items: Please submit the following

- ☐ Copy of Chester County Health Department permits for on-lot septic system and well.
- ☐ Driveway permit application (Township Road) or PADOT Highway Occupancy Permit (State Road).
- ☐ Proof of insurance and completed workers comp form.
- ☐ Stormwater management facilities design and calculations; or details indicating compliance with Township Stormwater Management Ordinance Section 301.2.D. (for any construction that will create 2000+ square feet of impervious coverage (i.e., buildings, driveways, parking areas, etc.))
- ☐ Fully completed, dated and signed application and application fee (check is payable to East Coventry Township).
- ☐ 2 copies of a site plan (1 copy is returned to the applicant) showing:
 - ✓ Drawing scale
 - ✓ Dimensions of proposed building/structure
 - ✓ Location of adjacent roads
 - ✓ Dimensions to all property lines and easements and existing site structures
 - ✓ Location of on lot sewage system, well, stormwater management facility with dimensions from each other and from the proposed building
 - ✓ Location of 100 year floodplain and the 100 year floodplain elevation (if applicable)
 - ✓ Location of all wetland areas (if applicable)
- ☐ 2 copies of electrical drawings with service size and panel schedule
- ☐ 2 copies of plumbing riser diagram
- ☐ 2 copies of HVAC diagram
- ☐ 2 copies of floor plans (1 copy is returned to the applicant) showing, if applicable:
 - ✓ Identification of all proposed uses and adjacent areas in the dwelling
 - ✓ Locations of smoke detectors
 - ✓ Location of stairways, stairway lighting, guardrails and handrails
 - ✓ Window, safety glazing and door size, types, locations
 - ✓ Location & dimensions of plumbing fixtures
 - ✓ New mechanical equipment
 - ✓ Location, type, manufacturer, and model number of factory built fireplaces. Include manufacturing specifications with permit application.
- ☐ 2 copies of typical cross section (1 copy is returned to the applicant) showing, if applicable:
 - ✓ General: for additions, show the addition in detail as a new home
 - ✓ Footing, foundation, walls, floors, etc
 - ✓ Ceiling heights of all proposed spaces
 - ✓ Details of complex structural attachments
 - ✓ Fireplace/chimney sectional details, if applicable

APPLICATION / ELECTRICAL PERMIT

Property Owner _____	Phone No. _____
Address _____	
Property Location _____	
Contractor _____	
Address _____ Phone No. _____	

Description of work _____
<p>Enter the number and size of fixtures being repaired, replaced or installed</p> <p>Service Amps _____ # of circuits _____ # of service outlets _____ 110V _____ 220 V _____ Utility # _____</p>

List Devices	Qty	Load/Output	List Devices	Qty	Load/Output	List Devices	Qty	Load/Output
Switches			Dishwasher			Heater		
Receptables			Washer			Hot Water Heater		
Circuit Panel			Dryer					
Lights			Spa/Hot Tub					
Smoke Det.			A/C Unit					

Re-introduction of service: Yes _____ No _____
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_____ Cost of Improvement	_____ Application Date	_____ Signature of Applicant
_____ Permit Fee	_____ Issue Date	Approved _____ Denied _____